



Texas Southmost College

High School Programs and
Services

Online
Registration

User Guide

Online Registration User Guide

1. Type **TSC.EDU** on web browser of your choice.



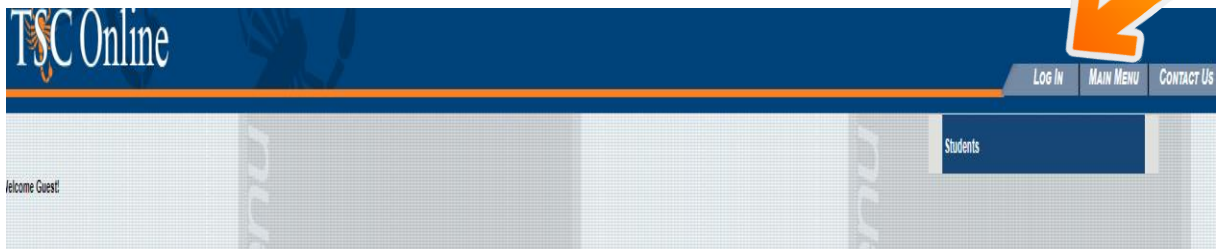
2. Click on **My TSC**



3. You will be prompted here; Click on **TSC Online**



4. Click on **Log in**



5. Type in your **personal student credentials** and click on submit

Log In

User ID

Password

Hint ☐

A screenshot of the login form. It includes labels for 'User ID', 'Password', and 'Hint' (with a checkbox). There are corresponding input fields for each. An orange arrow points to the 'User ID' field, another points to the 'Password' field, and a third points to the 'SUBMIT' button. The 'Log In' text is positioned above the form.

6. Click on **Students**



7. Click on Register for Sections

CURRENT STUDENTS - STUDENTS MENU

The following links may display confidential information.

User Account	
What's my User ID?	My Documents
Financial Information	
View Account and Make Payments	Register for Sections
Make a Payment	Register and Drop Sections
Account Summary	Search for Sections
Account Summary by Term	My class schedule
View My Payment Plan Schedule	
1098 Electronic Consent	
View My 1098-T Forms	
View My 1098-E Forms	
T4A Electronic Consent	
Bank Information (U.S.)	
View My 1098-T	
Statement of Charges for Web	
VA Certification	
Financial Aid	
Financial Aid by Year	Degree Audit
Financial aid status by term	
Financial Aid Paper Correspondence Option	Restrictions
Financial aid award letter	Grades
Financial Aid Shopping Sheet	Grade Point Average by Term
Accept or reject my financial aid awards	Transcript
Student Loan Request	Degree Audit
Student Loan Adjustment	Test Summary
Application for Peace Officer or Firefighter Exemption	My class schedule
State Grants Statement of Eligibility Form	My profile
Special Programs Request Form	
Summer Aid Request	

8. Click on Search and register for sections

TSC Online

CURRENT STUDENTS

Register for Sec

Please choose which type of registration you would like to use:

- [Search and register for sections](#)
Use this option if you would like to look for sections, add them to your preferred list of sections and then register for them.
- [Register for previously selected sections](#)
Use this option if you have already placed sections on your preferred list and would like to now register.
- [Drop sections](#)
Use this option if you would like to drop a section. (Other choices also allow you to drop a section while you register for another.)

OK

9. Click on Term: **Choose Fall 2019**

TSC Online

CURRENT STUDENTS

Search/Register for Section

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sunday ☐

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

10. Click on Subject: **Choose the Subject you will register in**

TSC Online

CURRENT STUDENTS

Search/Register for Section

Term

Starting On/After Date Ending By Date

Subject	Level	Course Number	Section
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sunday ☐

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

11. TYPE course on Course **Number**. CLICK on **Submit**.

TSC Online LOG OUT MAIN MENU STUDENTS MENU

CURRENT STUDENTS

Search/Register for Sections

Term Summer Session I 2019

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
Speech		1315	

Sections Meeting After Sections Ending Before

Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sunday ☐

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

12. Select the **Course Section** number with the time and days of your preference. Click **Submit**.

TSC Online LOG OUT MAIN MENU STUDENTS MENU HELP

co-requisite classes that do not meet your selection criteria may be displayed.

CURRENT STUDENTS Welcome

Section Selection Results

Narrow my search ☐

Re-sort my results TERM Term, Section Name

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits
<input type="checkbox"/>	Summer Session I 2019	Open	SPCH-1315-E01 (134542) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Wednesday, Friday 08:00AM - 08:50AM, To Be Announced, Room TBA	To be Announced	29 / 30	3.00
<input type="checkbox"/>	Summer Session I 2019	Open	SPCH-1315-M01 (134900) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Tuesday, Wednesday, Thursday 10:30AM - 12:45PM, South Hall, Room 122	J. Larson	30 / 30	3.00
<input type="checkbox"/>	Summer Session I 2019	Open	SPCH-1315-M02 (134901) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Tuesday, Wednesday, Thursday 01:00PM - 03:15PM, North Hall, Room 206	J. Larson	30 / 30	3.00
<input type="checkbox"/>	Summer Session I 2019	Open	SPCH-1315-M60 (134902) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Tuesday, Wednesday, Thursday 06:00PM - 08:15PM, South Hall, Room 109	S. Duque	30 / 30	3.00

SUBMIT

13. Click on **Action** and select **Register**. Click **Submit**.

TSC Online LOG OUT MAIN MENU STUDENTS MENU HELP

IMPORTANT: All new registrations and drops will be finalized when you click submit. You will be provided with a receipt of your actions.

CURRENT STUDENTS Welcome

Register and Drop Sections

Name

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits
Register	Summer Session I 2019	SPCH-1315-E01 (135542) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Wednesday, Friday 08:00AM - 08:50AM, To Be Announced, Room TBA	To be Announced	28 / 30	3.00

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available
 ALL Allow me to adjust all

SUBMIT

14. Verify the registration has been processed. Click on **OK**.

TSC Online LOG OUT MAIN MENU STUDENTS MENU HELP C

CURRENT STUDENTS Welcome Harley

Registration Results

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits
Summer Session I 2019	Registered for this section		SPCH-1315-E01 (135542) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Wednesday, Friday 08:00AM - 08:50AM, To Be Announced, Room TBA	To be Announced	3.00

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits
Summer Session I 2019		SPCH-1315-E01 (135542) Public Speaking	Fort Brown Campus	06/03/2019-07/03/2019 Lecture Monday, Wednesday, Friday 08:00AM - 08:50AM, To Be Announced, Room TBA	To be Announced	3.00

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
		You are not currently waitlisted in any courses.					

OK

LOG OUT MAIN MENU STUDENTS MENU HELP C

WebAdviser
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Congratulations!
You are now registered!

